



**The Statute
of the Council for the coordination of international and
innovation activities**

Moscow, 2020

I. General provisions

1.1. The Council for the coordination of international and innovation activities (hereinafter referred to as “the Council”) of the Kutafin University (MSAL) (hereinafter referred to as “MSAL”, “the University”) is an advisory body of the University, which monitors, evaluates and coordinates the level of development of the University's international and innovative activities.

1.2. The Statute sets out the procedure for the establishment, organization of work, decision-making and competence of the Council.

1.3. The Council's competence includes the implementation of the International and Innovation Development Strategy of the University as a leading world scientific and educational center.

1.4. The activities of the Council shall be coordinated by an official to whom the Rector of the University has granted the relevant authority.

1.5. Funding for the Council's activities is included in the University's annual financial plan.

1.6. The Statute and its amendments shall be approved by the Academic Council of the University and shall be put into effect by the Order of the Rector of the University.

II. Main purposes and objectives of the Council

2.1. The Council is established in order to promote the intensification of international and innovative activity of MSAL, which consists of the development of international cooperation of the University to ensure its competitiveness in the global market of educational services, as well as increasing the international prestige of the University as a highly professional educational and scientific center, ensuring the quality of the educational and scientific activities at the level of the

modern world requirements, formation and development of core competencies of students through the implementation of permanent innovations in all fields and areas of the University.

2.2. The Council carries out the following objectives:

2.2.1. The Council participates in the implementation of the Innovation Development Strategy of the MSAL.

2.2.2. The Council shall monitor the execution of the Roadmap for the implementation of the MSAL Strategy and make proposals for its amendment.

2.2.3. The Council shall interact with public authorities of various levels; members of the Council shall take part in the activities of public, advisory and expert councils and committees created under their guidance.

2.2.4. The Council shall interact with regional and supranational integration groupings and other international institutions on the activities of the University.

III. Procedure for the establishment of the Council

3.1. The Council consists of the international and Russian experts in all areas of the University activities, including education, research, human resources policy, infrastructure development, dissemination of best practices, as well as specialists and experts in international and innovation activities, representatives of scientific, educational and public associations.

3.2. The Council shall be composed of the Chairman, Vice-Chairmen and members.

3.3. The composition of the Council, including the candidacy for the Chairman of the Council, shall be approved by the decision of the Academic Council of the University on the proposal of the Rector of the University. Amendments in the composition of the Council shall be approved by the Academic Council of the University on the proposal of the Rector of the University and in agreement with the Chairman of the Council.

3.4. The term of office of the Chairman of the Council is 5 years, renewable by a decision of the Academic Council of the University on the proposal of the Rector of the University.

The term of office of the members of the Council is 5 years, renewable by a decision of the Academic Council of the University on the proposal of the Rector of the University.

IV. The proceedings of the Council

4.1. Meetings of the Council shall be convened by its Chairman or at the initiative of the Rector of the University as necessary, but at least once a quarter.

4.2. If necessary, the functions of the Chairman of the Council shall be delegated to the Vice-Chairman of the Council.

The delegation of authority of the Chairman and the Vice-Chairman to other members of the Council is prohibited.

4.2. The agenda of the meeting shall be drawn up from the issues introduced by the members of the Council and the Rector of the University, and shall be approved by the Chairman of the Council. The draft agenda is prepared by the Executive Secretary and sent by e-mail to the members of the Council for suggestions.

4.3. The date of the meeting shall be defined by the Chairman of the Council not later than thirty days before the meeting of the Council.

The presentation materials for the meeting shall be prepared by the persons who have been appointed by the Chairman of the Council and shall be sent to the members of the Council by e-mail at least seven days before the date of the Council meeting.

4.4. The meetings of the Council are public. By the decision of the Rector of the University meetings may be closed (on all or some issues on the agenda). The meetings are conducted by the Chairman of the Council.

4.5. If necessary, by decision of the Rector of the University, external experts may be involved in the Council's work.

4.6. The Executive Secretary shall prepare minutes of the Council meeting within seven working days.

