

**MINISTRY OF SCIENCE AND HIGHER EDUCATION  
OF THE RUSSIAN FEDERATION FEDERAL STATE AUTONOMOUS EDUCATION  
“KUTAFIN MOSCOW STATE LAW UNIVERSITY (MSAL)”**

*Department of International Private Law*

**WORKING PROGRAM OF THE TRAINING DISCIPLINE (MODULE)**

**EDUCATIONAL PRACTICE: INTRODUCTORY PRACTICE**

**Б2.О.01(У)**

**Starting year – 2025**

<b>Field of study:</b>	40.04.01 Jurisprudence
<b>Level of higher education:</b>	Master’s level
<b>Direction of training or specialty of educational program:</b>	Master of international business law
<b>Study mode:</b>	Full-time education
<b>Qualification:</b>	Master

**Moscow – 2025**

The program was approved at the meeting of the Department of International Private Law, Protocol No. 10 of 20 March 2025.

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Zasemkova O.F.

Educational Internship: Work Program of the Academic Discipline (Module) / O.F. Zasemkova. — Moscow: Publishing Center of the O.E. Kutafin University (MSAL), 2025.

This program complies with the requirements of the Federal State Educational Standard of Higher Professional Education for the direction and specialization 40.04.01 “Law” (Master’s degree).

The program has been compiled in accordance with the requirements of the  
Federal State Educational Standard.

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## I. GENERAL PROVISIONS

**Internship** – a type of academic activity conducted in accordance with the specialization (profile) of the Master's program, directly focused on the professional and practical training of students, forming and developing practical skills and competencies through the performance of specific tasks related to their future professional activities.

The internship provides opportunities to expand and/or deepen knowledge, skills, and competencies defined by the content of core (mandatory) and specialized (elective) disciplines (modules). It enables students to gain advanced knowledge, skills, and competencies for successful professional activities and/or further postgraduate studies.

**Type of internship:** educational

**Subtype of educational internship:** internship for acquiring primary professional skills and competencies aligned with the specialization (profile) of the Master's program.

**Internship formats:** on-site or off-site.

**On-site educational internship** is conducted at a specialized organization located in Moscow.

**Off-site educational internship** is conducted at specialized organizations outside Moscow.

**Internship structure:** discrete periods alternating between internship phases and theoretical study phases in the academic calendar.

### 1.1. Goals and objectives of the educational module

**Goal** – professional and competency-based preparation of students for independent work through the acquisition of specialized professional skills, as well as gaining new, expanding, and deepening existing knowledge, skills, and competencies necessary for autonomously addressing tasks in the legal support of international business. Additionally, the goal is to develop other competencies required for successful social interaction, self-organization, and self-management.

**Tasks of the educational internship:**

- Acquisition of professional experience in the field of legal support for international business;
- Development of the ability to independently and competently execute practical tasks in the professional domain.

### 1.2. Place of the discipline in the structure of the Master's program

The educational internship (B2.O.01 (Y)) belongs to Section B2 «**Educational Practice: Introductory Practice**» of the main educational program "*Master of International Business Law (Master of International Business Law)*".

**Prerequisite knowledge, skills, and competencies:**

- Knowledge of general theoretical categories and concepts of legal science, core

principles of international private law;

- Knowledge of key concepts and methods in legal pedagogy;
- Basic understanding of major branches of Russian and foreign law;
- Ability to search, interpret, and apply normative legal acts and other legal documents, including case law and arbitration internship;
- Ability to study academic literature, articulate ideas, and participate in discussions of assigned problems;
- Proficiency in academic writing;
- Skills in selecting, analyzing, summarizing, and discussing monographs and other scholarly works.

### **1.3. Formed competencies and indicators of their achievement (planned results of mastering the discipline (module))**

Upon completion of the discipline (module), the student must have the following competencies in accordance with the Federal State Educational Standard of Higher Education: UC-1; UC-3; UC-4; UC-6; GPC-4; GPC-5; GPC-6; GPC-7; PC-1.

Upon completing the module, students will demonstrate the following competencies under the Federal State Educational Standard (FSSES):

#### **Universal Competencies (UC):**

- **UC-1:** Critically analyze complex situations using a systemic approach and devise action strategies.
- **UC-3:** Able to organize and manage the work of a team, developing a team strategy to achieve the set goal.
- **UC-4:** Apply modern communication technologies, including foreign languages, for academic and professional interaction.
- **UC-6:** Prioritize personal tasks and refine performance through self-assessment.

#### **General Professional Competencies (GPC):**

- **GPC-4:** Advocate legal positions orally and in writing, including in adversarial proceedings.
- **GPC-5:** Draft legal documents and develop normative (or individual) legal acts.
- **GPC-6:** Uphold legal ethics principles, prevent corruption, and address violations.
- **GPC-7:** Utilize IT tools and legal databases for professional tasks, ensuring information security.

#### **Professional Competencies (PC):**

- **PC-1:** Capable of developing regulatory legal and local legal acts in specific areas of legal activity

Sections (topics) of the discipline (module)	Codes and names of the competencies to be acquired	Indicator of the competencies acquisition (planned result of completing a discipline (module))
Project internship	<p><b>UC-1</b> Able to carry out a critical analysis of problematic situations based on a systematic approach, develop a relevant strategy</p>	<p><b>IUC 1.1</b> Analyzes a problem situation as a system, identifying its components and the connections between them</p> <p><b>IUC 1.2</b> Identifies gaps in information needed to solve a problem situation and designs processes to address them</p> <p><b>IUC 1.3</b> Critically evaluates the reliability of information sources, works with conflicting information from different sources</p> <p><b>IUC 1.4</b> Develops and substantively argues a strategy for solving a problem situation based on a systemic and interdisciplinary approach</p> <p><b>IUC 1.5</b> Uses logical and methodological tools for critical evaluation of modern concepts of a philosophical and social nature in his subject area</p>
	<p><b>UC-3</b> Able to organize and manage the work of a team, developing a team strategy to achieve the set goal</p>	<p><b>IUC 3.1.</b> Develops a cooperation strategy and, based on it, organizes the selection of team members to achieve the set goal.</p> <p><b>IUC 3.2.</b> Plans and adjusts the work of the team taking into account the interests, behavioral characteristics and opinions of its members.</p> <p><b>IUC 3.3.</b> Organizes discussions on a given topic and discussion of the results of the team's work with the involvement of opponents using the developed idea.</p> <p><b>IUC 3.4.</b> Organizes discussions on a given topic and discussion of the results of the team's work with the involvement of opponents using the developed idea</p> <p><b>IUC 3.5.</b> Plans team work, assigns tasks and delegates authority to team members.</p>
	<p><b>UC-6</b> Able to define and implement priorities of one's own activities and ways of improving them based on self-assessment</p>	<p><b>IUC 6.1.</b> Assesses his/her resources and their limits (personal, situational, temporary), and uses them optimally to successfully complete the assigned task.</p> <p><b>IUC 6.2.</b> Determines priorities for professional growth and ways to improve</p>

	<p><b>GPC-4</b> Able to argue a legal position in a case in writing and orally, including in adversarial proceedings</p>	<p>one's own activities based on self-assessment according to selected criteria.</p> <p><b>IUC 6.3.</b> Builds a flexible professional trajectory using continuous education tools, taking into account accumulated professional experience and dynamically changing labor market requirements</p> <p><b>IGPC 4.1</b> Constructs oral and written speech logically and competently, presents facts and circumstances, expresses a legal position</p> <p><b>IGPC 4.2</b> Correctly applies legal vocabulary in professional communication</p>
Pedagogical internship	<p><b>UC-4</b> Able to use modern communication technologies, including in a foreign language, for academic and professional interaction</p> <p><b>GPC-1</b> is capable of analyzing non-standard situations and offering optimal solutions</p>	<p><b>IUC 4.1</b> Establishes and develops professional contacts in accordance with the needs of joint activities, including the exchange of information and the development of a unified interaction strategy</p> <p><b>IUC 4.2</b> Compiles, translates and edits various academic texts (abstracts, essays, reviews, articles, etc.)</p> <p><b>IUC 4.3</b> Presents the results of academic and professional activities at various public events, including international ones, choosing the most appropriate format</p> <p><b>IUC 4.4</b> Reasonably and constructively defends his/her positions and ideas in academic and professional discussions in the state language of the Russian Federation and a foreign language</p> <p><b>IGPC 1.1</b> Knows the basic and special concepts and patterns of formation, functioning and development of law</p> <p><b>IGPC 1.2</b> Able to independently analyze non-standard situations of law enforcement practice, identify, and assess</p> <p><b>IGPC 1.3</b> Formulates optimal ways to resolve non-standard situations in law enforcement practice</p> <p><b>IGPC 1.4</b> Possesses decision-making skills in non-standard situations of law enforcement practice, taking into account ethical principles, norms and rules</p>

	<p><b>GPC-5</b> Able to independently draft legal documents and develop draft regulatory (individual) legal acts</p> <p><b>GPC-6</b> Capable of ensuring compliance with the principles of lawyer ethics, including taking measures to prevent corruption and suppress corruption (other) offenses</p> <p><b>GPC-7</b> Capable of applying information technologies and using legal databases to solve problems of professional activity taking into account information security requirements</p> <p><b>PC-1</b> Capable of developing regulatory legal and local legal acts in specific areas of legal activity</p>	<p><b>IGPC 5.1</b> Knows the basic and specific rules for drafting legal documents, types of regulatory legal acts, types of lawmaking</p> <p><b>IGPC 5.2</b> Possesses the skills of drafting legal documents and developing draft regulatory (individual) legal acts in accordance with the profile of his professional activity</p> <p><b>IGPC 6.1</b> Demonstrates a willingness to honestly and conscientiously perform professional duties based on the principles of legality, impartiality and fairness, respect for the dignity, rights and freedoms of people</p> <p><b>IGPC 6.2</b> Possesses a high level of personal and legal culture, maintains qualifications and professional knowledge at a high level</p> <p><b>IGPC 6.3</b> Identifies corruption risks, assesses and prevents corrupt behavior, develops and implements measures to identify and eliminate conflicts of interest</p> <p><b>IGPC 7.1</b> Understands the principles of operation of modern information technologies</p> <p><b>IGPC 7.2</b> Able to select modern information technologies necessary for solving specific problems of professional activity</p> <p><b>IGPC 7.3</b> Possesses the skills to use modern information technologies necessary to solve specific problems of professional activity</p> <p><b>IGPC 7.4</b> Demonstrates readiness to solve problems of professional activity taking into account information security requirements</p> <p><b>IPC 1.1.</b> Determines the need to prepare regulatory legal acts and normative documents in the field of their professional activity and their industry affiliation</p> <p><b>IPC 1.2.</b> Applies basic techniques of legislative technology in the preparation of regulatory legal acts in the field of his professional activity</p> <p><b>IPC 1.3.</b> Complies with the rules of legal technique when preparing regulatory documents in the area of his professional</p>
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## II. STRUCTURE AND CONTENT OF THE DISCIPLINE (MODULE)

The volume of the discipline (module) « Educational Practice: Introductory Practice» is **9 credit units, 324 academic hours**. The form of interim certification is a credit with grade.

### Thematic plan

№	Module components	Workload /ac.h,	Types of activities performed, including independent work as per the individual assignment	Assessment methods
1	Project internship	216 / 6	<ul style="list-style-type: none"> <li>- preparation of generalizations of the current legislation of the Russian Federation and foreign countries, as well as judicial and arbitration internship;</li> <li>- preparation of presentations on the problems of new and promising projects, directions in the activities of organizations that require a legal solution;</li> <li>- preparation of a research paper;</li> <li>- fulfillment of other assignments of the internship supervisor.</li> </ul>	Consultation with the internship supervisor, submission of materials in accordance with the individual assignment of the internship supervisor
2	Pedagogical internship	108 / 3	<ul style="list-style-type: none"> <li>- familiarization with the rules of the department;</li> <li>- familiarization with the program and content of academic disciplines in the department;</li> <li>- Attendance at lectures and practical classes conducted by faculty members of the department;</li> </ul>	Consultations with the supervisor, presentation and defense of materials (plans, theses) for conducting certain types of training sessions (lectures, practical classes), as well as reports on conducting training sessions, interviews with the supervisor



			<ul style="list-style-type: none"> <li>- preparation of training and methodological materials;</li> <li>- Preparation of classroom instruction (as a teaching assistant), including: <ul style="list-style-type: none"> <li>- independent preparation of lesson plans and notes on certain topics of academic disciplines (modules);</li> <li>- selection and analysis of basic and additional literature in accordance with the subject matter and objectives of the classes;</li> <li>- development of modern academic and methodological level of training materials for classes, including presentations and handouts.</li> </ul> </li> </ul>	
	TOTAL:	324 / 9	Submission of reporting materials to the head of the internship from the University for verification	Review by the internship supervisor at the university

The University's internship supervisor issues the student an individual assignment to complete in practice, specifying the content of the internship in relation to a specific internship location, taking into account the planned learning outcome.

## **2.2. Content of the Educational Practice: Introductory Practice.**

### **2.2.1. Place of Practice**

The place internship is determined in agreement with the internship supervisor (the student's academic supervisor), taking into account:

- The specialization (profile) of the Master's program "*Master of International Business Law*";
- The student's chosen research direction;
- The topic of the Master's thesis.

The internship may be conducted at:

- Specialized organizations;
- University facilities, including departments, structural units, or the University Legal Clinic.

**Possible internship venues:**

- Courts of general jurisdiction, arbitration courts, tribunals, international commercial arbitration institutions;
- Self-regulatory organizations;
- Legal entities of various organizational and legal forms;
- Individual entrepreneurs;
- Law firms, notary offices, and other entities/organizations whose activities align with the Master's program profile and enable the student to fulfill the internship program and tasks assigned by the University supervisor.

Students combining studies with employment may complete the internship at their workplace, provided their professional activities meet the internship requirements and allow completion of tasks assigned by the supervisor. Internships may also be conducted at multiple specialized organizations. If multiple venues are used, a reference letter must be provided from each organization.

## 2.2.2. Structure and Content of the Educational Practice

**Total workload:** 324 academic hours.

<b>№</b>	<b>Module</b>	<b>Workload /ac.h,</b>	<b>Types of activities performed, including independent work as per the individual assignment</b>	<b>Continuous performance assessment methods</b>
1	Educational internship		<ul style="list-style-type: none"> <li>- analyzing methodological materials;</li> <li>- selection of necessary normative, doctrinal and empirical materials on the topic of the thesis research;</li> <li>- collection, analysis and generalization of research material obtained in the course of primary and secondary processing in order to prepare a master's thesis, as well as other research, practical and academic nature, their presentation (approbation) in the course of educational, academic, practical activities;</li> <li>- Analysis of existing problems of law enforcement and practical peculiarities of legal activity in the sphere related to the topic of the thesis and elaboration of academically grounded proposals on improvement of legislation and law enforcement internship.</li> </ul>	Consultation with the head of internship, submission of materials in accordance with the individual assignment of the head of internship
	TOTAL:	324 ac. hours / 9	Submission of reporting materials to the internship supervisor at the university	Review by the internship supervisor at the university

### **III. EVALUATION MATERIALS**

#### **3.1. Requirements for reporting materials**

Upon completion of the internship, the student is required to submit a reference from the place of internship, a work schedule (plan) for the internship, and reporting materials for review by the internship supervisor within the timeframe specified in the order for the internship assignment. 4.1.1. Requirements for the content of reporting materials for the internship The reporting materials include:

- internship journal;
- written report with the attached assignment from the internship supervisor. The journal reflects the work performed on specific dates or during periods of the educational internship. The internship journal is filled out for each section/module of the internship (if modules are provided for in the internship program). Entries in the journal should contain a brief description of the completed work. The journal is reviewed and signed by the internship supervisors at the organization / in the case of pedagogical internship if it is included in the program - by the internship supervisor at the University. The written report is prepared according to the individual assignment provided by the internship supervisor. The report must include the following sections:
  1. description of attended classes and an analysis of the teaching methods used;
  2. developed methodological materials as per the assignment from the internship supervisor;
  3. materials for two sessions (lecture, practical session);
  4. a description of the tasks performed within the consultative module of the internship, with the results of this work attached;
  5. a description of the tasks performed within the professionally-oriented module of the internship with the results of this work attached (what types of work were performed, what actions were taken to complete the assignments, what results were obtained, what was not accomplished and why, what documents were prepared, what difficulties were encountered, how they were resolved, what aspects of professional activity were identified, etc.);
  6. the student's own assessment of the results of the educational internship, including responses to the following questions:
    - What new information was learned during the internship?
    - What useful knowledge was gained during the internship (what new skills were acquired)?
    - Suggestions for improving this internship program. The developed materials for the sessions (lectures, practical sessions) assigned by the internship supervisor must be formatted according to the following requirements:
    - presence of a title page indicating the academic discipline, type of session conducted, topic of the session in accordance with the curriculum, group, author (intern), and internship supervisor;
    - definition of the session goals;

- definition of the session outcomes;
- a plan for conducting the session, including issues to be addressed during the session and practical assignments;
- a detailed lecture text or key points of the questions discussed during the practical session, or a business game scenario;
- a brief description of the educational technologies used, including interactive teaching methods;
- assignments and a list of literature recommended for students to independently study;
- literature used by the intern in preparing the session. \

### **3.1.2. Requirements for formatting reporting materials**

The report must be prepared on a computer using the Word text editor, Times New Roman font, font size 12-14, line spacing 1.0 – 1.5. Paragraph indent 1.25 cm. Margins: top 2 cm, bottom 2 cm, left 3 cm, right 1 cm. Page numbering - in the lower right corner. Footnotes, if necessary, are placed at the bottom of the page; footnote numbering is continuous. Footnotes are typed in Times New Roman font, size 10, single line spacing. Compliance with these formatting requirements is one of the criteria for evaluation during certification.

## **IV. EDUCATIONAL AND METHODOLOGICAL SUPPORT**

### **a) Core literature:**

1. Research Methods for Law. Second Edition / Ed. by Mike McConville and Wing Hong Chui. – Edinburg University Press, 2017. - [https://edinburghuniversitypress.com/pub/media/resources/9781474404259\\_Research\\_Methods\\_for\\_Law\\_-\\_Introduction\\_and\\_Overview.pdf](https://edinburghuniversitypress.com/pub/media/resources/9781474404259_Research_Methods_for_Law_-_Introduction_and_Overview.pdf)
2. Vibhute K., Aynalem F. Legal Research Methods: Teaching Material // Prepared under the Sponsorship of the Justice and Legal System Research Institute. – 2009. - <https://chilot.files.wordpress.com/2011/06/legal-research-methods.pdf>

### **b) Supporting literature:**

3. Al Amaren E.M., A Hamad A., Al Mashhour, Al Mashni M.I. An Introduction to the Legal Research Method: To Clear the Blurred Image on How Students Understand the Method of the Legal Science Research. - [https://www.researchgate.net/publication/343625989\\_An\\_Introduction\\_to\\_the\\_Legal\\_Research\\_Method\\_To\\_Clear\\_the\\_Blurred\\_Image\\_on\\_How\\_Students\\_Underst\\_and\\_the\\_Method\\_of\\_the\\_Legal\\_Science\\_Research](https://www.researchgate.net/publication/343625989_An_Introduction_to_the_Legal_Research_Method_To_Clear_the_Blurred_Image_on_How_Students_Underst_and_the_Method_of_the_Legal_Science_Research)
4. Chynoweth P. Legal Research. - [http://www.csas.ed.ac.uk/\\_data/assets/pdf\\_file/0005/66542/Legal\\_Research\\_Chynoweth\\_-\\_Salford\\_Uni..pdf](http://www.csas.ed.ac.uk/_data/assets/pdf_file/0005/66542/Legal_Research_Chynoweth_-_Salford_Uni..pdf)
5. Hutchinson T. The Doctrinal Method: Incorporating Interdisciplinary Methods in Reforming the Law // Erasmus Law Review. – 2015. – No. 3. - [http://www.erasmuslawreview.nl/tijdschrift/ELR/2015/3/ELR-D-15-003\\_006.pdf](http://www.erasmuslawreview.nl/tijdschrift/ELR/2015/3/ELR-D-15-003_006.pdf)

6. Jovanovic M. Legal Methodology & Legal Research and Writing: A Very Short Introduction. - <http://www.ius.bg.ac.rs/prof/materijali/jovmio/mei/Legal%20methodology%20and%20legal%20research%20and%20writing.pdf>
7. Kroeze I.J. Legal Research Methodology and the Dream of Interdisciplinary // Potchefstroom Electronic Law Journal. – 2013. – Volume 16. – No. 3. - [http://www.scielo.org.za/scielo.php?script=sci\\_arttext&pid=S1727-37812013000300004](http://www.scielo.org.za/scielo.php?script=sci_arttext&pid=S1727-37812013000300004)
8. Langbroek P., van den Bos K., Thomas M.S., Milo M., van Rossum W. Methodology of Legal Research: Challenges and Opportunities // Utrecht Law Review. – 2017. – Volume 13. – Issue 3. - <https://www.google.ru/url?sa=t&rct=j&q=&esrc=s&source=web&cd=&ved=2ahUKewjyxN7TyJnxAhXuCRAIHf6JDBgQFnoECAIQAA&url=https%3A%2F%2Fwww.utrechtlawreview.org%2Farticles%2F10.18352%2Fulr.411%2Fgalley%2F384%2Fdownload%2F&usg=AOvVaw1EkAea-ozDUqrycEPIPo81>
9. Legal Education and Research Methodology. - <https://www.nmu.ac.in/Portals/46/SLM/LL.%20M.%20Paper-IV.pdf>
10. Martin P. Introduction to Basic Legal Citation. Online ed., 2020. - <https://www.law.cornell.edu/citation/>
11. Mohamed K. Combining Methods in Legal Research // The Social Sciences. – 2016. – Volume 11. – Issue 21. – Pp. 5191-5198. - <http://docsdrive.com/pdfs/medwelljournals/sscience/2016/5191-5198.pdf>
12. Van Hoecke M. Methodology of Comparative Legal Research // <https://www.bjutijdschriften.nl/tijdschrift/lawandmethod/2015/12/RENM-D-14-00001.pdf>

## **V. MATERIAL AND TECHNICAL SUPPORT FOR THE ACADEMIC DISCIPLINE (MODULE)**

### **5.1. Provision of the educational process with other library and information resources and means of ensuring the educational process**

Students are provided with access (remote access) to modern professional databases and information reference systems. The full-text work program of the academic discipline (module) is posted on the Digital scientific, educational and social Network of the University (hereinafter - CNOSS), in the system of which the "Electronic personal cabinets of the student and scientific and pedagogical worker" function. Access to the materials is possible by entering an individual password. CNOSS is designed to create a personality-oriented information and communication environment that ensures information interaction between all participants in the educational process of O.E. Kutafin University (MSAL), including providing them with publicly available and personalized reference, scientific, educational, and social information through services based on applied information systems of O.E. Kutafin University (MSAL).

Throughout the entire period of study, each student is provided with individual unrestricted access to electronic library systems (e-libraries) and to the electronic information and educational environment of the O.E. Kutafin University (MSAL). In addition to the electronic libraries of the Kutafin University (MSAL), it is provided with individual unrestricted access to all remote electronic library systems, databases and legal reference systems connected at the O.E. University. Kutafina (MSAL) on the basis of licensing agreements, and having adapted versions of websites for students with disabilities.

The electronic library system (e-library) and the electronic information and educational environment provide simultaneous access for 100 percent of students from anywhere with access to the Internet information and telecommunications network, both on the territory of the O.E. Kutafin University (MSAL) and outside it.

The Library's electronic resource collection includes the following legal reference systems, databases, and electronic library systems:

#### ***5.1.1. Reference and legal systems:***

1.	IS "Continent"	Third party	<a href="http://continent-online.com">http://continent-online.com</a>	LLC " legal integration agency "continent", contract: - № 20040220 dated 02.03.2020 from 20.03.2020 by 19.03.2021; - №21021512 dated 16.03.2021 from 20.03.2021 by 19.03.2022; - № 22021712 dated 09.03.2022 from 20.03.2022 by 19.03.2023; - № 23020811 dated 06.03.2023 from 20.03.2023 by 19.03.2024; - № 240020711 dated 14.03.2024 from 20.03.2024 by 19.03.2025; - № 25021313 dated 11.03.2025 from 20.03.2025 by 19.03.2026
2.	West Law Academics	Third party	<a href="https://uk.westlaw.com">https://uk.westlaw.com</a>	Branch of Joint Stock Company Thomson Reuters (Markets) Europe SA, agreements: - №RU03358/19 dated 11.12.2019, from 01.01.2020 to 31.12.2020; - № EB-6/2021 dated 06.11.2020 from 01.01.2021 to 31.12.2021; - № ER-5/2022 dated 27.10.2021, access period from 01.01.2022 to 31.12.2022; - № 32211783551 dated 16.11.2022 from 01.01.2023 to 31.12.2023; - № ER-4/2023 dated 30.11.2023 from 01.01.2024 to 31.12.2024; - № ER-3/2025 dated 29.10.2024 from 01.01.2025 to 31.12.2025
3.	Consultant-Plus	Third party	<a href="http://www.consultant.ru">http://www.consultant.ru</a>	Open license for educational organizations
4.	Garant	Third party	<a href="https://www.garant.ru">https://www.garant.ru</a>	Open license for educational organizations

#### ***5.1.2. Professional data bases:***

1.	Collections of full-text e-books of the EBSCOhost information resource eBook Collection database	Third party	<a href="http://web.a.ebscohost.com">http://web.a.ebscohost.com</a>	TSNI NEICON LLC, contract No. 03731110819000006 dated 06/18/2019 for an indefinite period
2.	National Electronic Library (NEB)	Third party	<a href="https://rusneb.ru">https://rusneb.ru</a>	Federal State Budgetary Institution "Russian State Library", agreement No. 101/NEB/4615 dated 08/01/2018 from 08/01/2018 to 07/31/2023. (gratuitous)
3.	B.N. Yeltsin Presidential Library	Third party	<a href="https://www.prilib.ru">https://www.prilib.ru</a>	Federal State Budgetary Institution "Presidential Library named after B. N. Yeltsin, Agreement on Cooperation No. 23 dated 12/24/2010, indefinitely
4.	NEB eLIBRARY.RU	Third party	<a href="http://elibrary.ru">http://elibrary.ru</a>	LLC "RUNEB", contract: - № ER-1/2020 dated 17.04.2020 from 17.04.2020 to 16.04.2021; - № ER-2/2021 dated 25.03.2021 from 25.2021 to 24.03.2022; - № ER-3/2022 dated 04.03.2022 from 09.03.2022 to 09.03.2023; - № SU-1494/2023 dated 22.03.2023 from 27.03.2023 to 26.03.2024; - № SU-1494/2024 dated 28.03.2024 from 03.04.2024 to 02.04.2025; - № ER-1/2025 dated 21.03.2025 from 03.04.2025 to 02.04.2026.
5.	LitRes: Library	Third party	<a href="http://biblio.litres.ru">http://biblio.litres.ru</a>	LLC "litres", contract: - 290120 / B-1-76 from 12.03.2020 since 12.03.2020 on 11.03.2021; - ++160221 / V-1-157 from 12.03.2021 since 12.03.2021 on 11.03.2022; - Extravr-6/2022 from 18.03.2022 since 18.03.2022 on 17.03.2023; - ++130223 / B-1-136 from 02.03.2023 since 18.03.2023 on 17.03.2024; - 210224/it-B-181 from 05.03.2024 since 18.03.2024 on 17.03.2025 - № 180225/ it-B -178 dated 24.02.2025 from 18.03.2025 to 17.03.2026.

### ***5.1.3. Electronic library systems:***

1.	ELS ZNANIUM.COM	Third party	<a href="http://znanium.com">http://znanium.com</a>	Scientific Publishing Center ZNANIUM LLC, contracts: - No. 3489 bs dated 14.12.2018 from 01.01.2019 to 31.12.2019; - No. 3/2019ebs dated 29.11.2019 from 01.01.2020 to 31.12.2020;
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				<ul style="list-style-type: none"> <li>- No. 3/2021 ebs dated 02.11.2020 from 01.01.2021 to 31.12.2021;</li> <li>- No. 1/2022э6с dated 01.10.2021 from 01.01.2022 to 31.12.2022;</li> <li>- No. 32211747575э6с dated 07.10.2022 from 01.01.2023 to 31.12.2023.</li> <li>- № ER-3/2023 dated 11/30/2023 from 01.01.2024 to 12/31/2024</li> <li>№ ER-2/2025 dated 23.10.2024 from 01.01.2025 to 31.12.2025</li> </ul>
2.	ELS Book.ru	third party	<a href="http://book.ru">http://book.ru</a>	LLC "KnoRus Media", agreements: <ul style="list-style-type: none"> <li>- No. 18494735 dated 12/17/2018 from 01/01/2019 to 12/31/2019;</li> <li>- No. EB-2/2019 dated 11/29/2019 from 01/01/2020 to 12/31/2020</li> <li>- No. EB-4/2021 dated 11/02/2020 from 01/01/2021 to 12/31/2021;</li> <li>- No. ER-4/2022 dated 01.10.2021 from 01.01.2022 to 31.12.2022;</li> <li>- No. 32211783653 dated 21.10.2022 from 01.01.2023 to 31.12.2023.</li> <li>- № ER-2/2023 dated 11/30/2023 from 01.01.2024 to 12/31/2024.</li> <li>- № ER-1/2025 dated 14.10.2024 from 01.01.2025 to 31.12.2025</li> </ul>
3.	VChZ RSL (Virtual reading room of the Russian State Library)	Third party	<a href="https://search.rsl.ru/">https://search.rsl.ru/</a>	Federal State Budgetary Institution "Russian State Library", agreement No. 32312116538 dated 02/14/2023 from 03/02/2023 to 03/01/2024. <ul style="list-style-type: none"> <li>- № 095/04/0025 dated 02/26/2024 from 03/02/2024 to 03/01/2025.</li> <li>- № 095/04/0019 dated 24.02.2025 from 02.03.2025 to 01.03.2026</li> </ul>
4.	ELS Yurait	Third party	<a href="http://www.biblio-online.ru">http://www.biblio-online.ru</a>	Yurait Electronic Publishing House LLC, agreements: <ul style="list-style-type: none"> <li>-No. EB-1/2019 dated 01.04.2019 from 01.04.2019 to 31.03.2020;</li> <li>- No. EB-1/2020 dated 01.04.2020 from 01.04.2020 to 31.03.2021</li> <li>- No. ER-1/2021 dated 23.03.2021 from 03.04.2021 to</li> </ul>



				02.04.2022; - No. ER-7/2022 dated 03/09/2022 from 04/03/2022 to 04/02/2023; - No. 32312233331 dated 03/29/2023 from 04/03/2023 to 04/02/2024. - №ER-1/2024 dated 03/25/2024 from 04/03/2024 to 04/02/2025
5.	ELS "Justitsinform"	Third party	<a href="https://elknigi.ru/">https://elknigi.ru/</a>	LLC "Legal House "Yustitsinform", agreement No. ER-1/2023 dated 03/30/2023 from 04/05/2023 to 04/04/2024. - № ER-2/2024 dated 03/29/2024 from 04/05/2024 to 04/04/2025.
6.	ELSProspect	third party	<a href="http://ebs.prospekt.org">http://ebs.prospekt.org</a>	OOO Prospect, contracts: -№ EB-1/2019 dated 03.07.2019 from 03.07.2019 to 02.07.2020; -№ EB-2/2020 dated 03.07.2020 from 03.07.2020 to 02.03.2021; -№ ER-3/2021 dated 21.06.2021 from 03.07.2021 to 02.07.2022; - 32211498857 dated 24.06.2022 from 03.07.2022 to 02.07.2023. - - №32312506505 from 27.06.2023 to 03.07.2023 by 02.07.2024 - Extravr-3/2024 from 13.06.2024 since 04.07.2024 by 03.07.2025

O.E. Kutafin University (MSAL) is provided with the necessary set of licensed software, which is subject to annual updates.

## 5.2. The list of software installed on computers involved in the educational process in the academic discipline (module)

All classrooms involved in the educational process of implementing the academic discipline (module) are equipped with the following software:

№	Software Description	Software name, software environment, DBMS	Type of licensing
<b>Software installed on the workstation</b>			
1.	The operating system	Windows 7	License
		Windows 10	License
		Under contract: ++ 32009118468 from 01.06.2020 ++ 31907826970 from 27.05.2019 ++ 31806485253 from 20.06.2018 ++ 31705236597 from 28.07.2017 ++ 31604279221 from 12.12.2016	
2.	Antivirus protection	Kaspersky Workspace Security	License
		Under contract: ++ 31907848213 from 03.06.2019 ++ 31806590686 from 14.06.2018	

		++ 31705098445 from 30.05.2017 ++ 31603346516 from 21.03.2016	
3.	Office packages	Microsoft Office	License
		Under contract: ++ 32009118468 from 01.06.2020 ++ 31907826970 from 27.05. 2019 ++ 31806485253 from 21.06.2018 ++ 31705236597 from 28.07.2017 ++ 31604279221 from 12.12.2016	
4.	Archivers	7-Zip	An open license
		WinRar	An open license
5.	Internet Browser	Google Chrome	An open license
6.	A program for viewing PDF files	Adobe Acrobat reader	An open license
		Foxit Reader	An open license
7.	A program for viewing DJVU files	DjVu viewer	An open license
8.	Codec Package	K-Lite Codec Pack	An open license
9.	Video Player	Windows Media Player	Bundled with the OS
		vlc pleer	An open license
		flashpleer	An open license
10.	Audio Player	Winamp	An open license
12.	Legal Reference Systems (SPS)	Consultant plus	An open license
		Garant	An open license

O.E. Kutafin University (MSAL) has a material and technical base that complies with current fire safety rules and regulations, and provides for all types of disciplinary and interdisciplinary training, practical and research work for students provided for in the curriculum. The implementation of the discipline (module) involves classrooms for lecture-type classes, seminar-type classes, group and individual consultations, ongoing monitoring and intermediate certification, as well as rooms for independent work and rooms for storage and preventive maintenance of educational equipment. For conducting lecture-type classes, students are offered sets of demonstration equipment and educational and visual aids that provide thematic illustrations that are stored on electronic media.

### 5.3. Premises for independent work of students

Facilities for independent work of students:

1. The Library's territory at 9 Sadovaya-Kudrinskaya St., Moscow, building 1, is equipped with computer equipment with the ability to connect to the Internet and provide access to the University's EIOS and includes:

1) Electronic reading room with 110 seats: student double table – 42 pcs., student triple table – 7 pcs., chair for individual work – 5 pcs., chair – 79 pcs., student computer – 76 pcs., Epson EB-1880 motorized lift projector – 1 pc., Projecta screen with electronic drive – 1 pc. The electronic reading room is located on the ground floor, designed for the disabled and people with disabilities, the workplaces in the reading room are equipped with modern ergonomic monoblocks

with high-quality screens, as well as audio headsets. Set of tools: workplace with increased space – 2 pcs., "overhead" type headphones – 1 set, manual magnifier for reading 90mmx13.5mm – 1 pc., Fresnel lens in a vinyl frame 300\*190 – 1 pcs.

2) Reading rooms with 65 seats: student double table – 24 pcs., student triple table – 5 pcs., chair for individual work – 2 pcs., chair – 54 pcs., student computer – 12 pcs.

3) Scientific literature subscription for 4 seats: student single table – 4 pcs., student computer – 4 pcs., chair – 4 pcs.

2. The Library territory at 72 Shitova Embankment, bldg. 3, Moscow, is equipped with computer equipment with the ability to connect to the Internet and provide access to the University's EIOS and includes: Reading room with 62 seats: student double table – 31 pcs., chair – 25 pcs., student computer – 16 pcs.

3. The territory of the Library at 13 Bakuninskaya St., Moscow, includes: A reading room with 30 seats: a double student table – 12 pcs., a chair – 30 pcs., a laptop (with the ability to connect to the Internet and provide access to the University's EIOS) – 7 pcs.